COLUMBIA|RESEARCH
Human Research Protection Office
Institutional Review Boards

Date: 10/16/2026

To: Department of Psychiatry Faculty and Research Personnel

From: Ivana Simic, PhD, AVP HRPO/IRB

Re: Columbia University (CU) and New York State Psychiatric Institute (NYSPI) Workflow for IRB Reliance and Related Processes

Dear Department of Psychiatry Faculty and Research Personnel,

Please review the attached process guidance regarding the updated process for submitting IRB reliance requests to Columbia University for collaborative research studies with NYSPI. This process applies when Columbia University faculty, staff, or students are engaged in human subjects research that is ceded to an external IRB.
The newly streamlined process is designed to ensure an early assessment of whether Columbia University is engaged in human subjects research as defined by federal regulations. This updated workflow aims to:

1. Facilitate the restarting of the paused research protocols.
2. Ensure efficient processing of new collaborative research projects.

Thank you for your cooperation and continued commitment to research compliance.

Please direct any questions or requests for clarification to **irbreliance@cumc.columbia.edu**.

Sincerely,

Ivana Simic

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