



COLUMBIA UNIVERSITY

HR Benefits

October 2016

Dear Colleague:

Welcome to Benefits Open Enrollment for 2017. **October 31 to November 18, 2016** is your annual opportunity to review your benefits coverage and make changes for the coming year.

Please review the enclosed What's New for 2017, *2017 Benefits Election Form* with 2017 monthly contributions and Medical Plan Summary.

To elect medical coverage for 2017, please complete and return the enclosed *Benefits Enrollment Form* to your Departmental Administrator by November 18, 2016.

Please note that all Fellows must sign and complete the attestation form, even if they do not choose medical coverage through Columbia.

Please note: If any portion of your health plan insurance is paid by your department, it is considered imputed income and must be reported on a 1099. Payment coupons for your contribution to the medical plan effective January 1, 2017 will be mailed to you by EBPA, a third party administrator.

The Columbia Benefits Service Center will have extended hours during the Benefits Open Enrollment period. Call **212-851-7000** and Benefits Representatives will be available to answer your questions from **9 a.m. to 5 p.m.** Monday-Friday October 31 – November 18.

Sincerely,

Michael Bloom
AVP, Benefits Strategy and Administration
Columbia University Human Resources