



COLUMBIA UNIVERSITY

Environmental Health & Safety

www.ehs.columbia.edu

Radiation Safety Program

Medical Center - T: 212-305-0303 F: 212-305-0318
rsotechcumc@columbia.edu

Morningside - T: 212-854-8749 F: 212-316-4937
rso-ehrs@columbia.edu

Survey Meter Calibration Request

If during calibration your survey meter is found to need repair, repair fees are the responsibility of the Lab. Repair fees could be up to \$200 per meter. For the purpose of interdepartmental invoicing the repair costs, please confirm whether you want the meter repaired and provide the unrestricted account number that repair fees should be charged to for your equipment.

Do you have other meters in working condition and timely calibrated? ☐ Yes ☐ No

If repair costs are less than or equal to \$200 dollars: ☐ Repair ☐ Do Not Repair

Required Unrestricted Chartfield Information:

GL Unit	Account	Dept	PC Bus Unit	Project	Activity	Initiative	Segment	Site	Fund	Function	Affiliate	Fund Affl.

If repair costs are greater than \$200 the EH&S Radiation Safety Program will return the meter to the responsible investigator without repair unless instructed otherwise.

I authorize the repair of the meter and understand that the account above will be billed for the repair.

Print Name: _____ Signature: _____ Date: _____

Responsible Investigator: _____ Email: _____
 Contact Person: _____ Phone Number: _____

Meter Maker: _____

Meter Model: _____ Meter Serial Number: _____

Probe Model: _____ Probe Serial Number: _____

Please identify any problems with meter or probes (e.g.; battery, cable, calibration, etc):

Office Use Only

Request Received By: _____ Date: _____